

# EMERGENCY PROCEDURES

Gilbert Hillhouse Boggs Building



## **BUILDING ALARM:**

- EVACUATE IMMEDIATELY BY NEAREST EXITS
- DO NOT USE ELEVATORS! DO NOT RE-ENTER LABS or OFFICES!
- Floor monitors will check each floor prior to evacuating
- Move to the designated group assembly point.
  - West: W21 parking lot
  - East: Grassy Area ( Between Boggs & ISYE ) Courtyard

## **If Afterhours:**

- CALL GT POLICE (404-894-2500) to report incident
- Inform the Police of your assembly point location
- CALL Michael Riley (Facility manager) @ 404-520-4944
- WAIT to meet with Police and Facility manager

## **TORNADO/HURRICANE ALARM:**

- Go to the primary “shelter in place” location: Lecture Halls B-6 & B-6A
- Secondary “shelter in place” are central rooms without windows

## **Emergency Numbers:**

GA Tech police @ 404-894-2500

Facility Manager @ 404-520-4944

Facilities emergency @ 404-894-1613