

Undergraduate Research Course Approval

**COMPLETED FORM DUE 48
HOURS BEFORE PHASE II
REGISTRATION ENDS**

Student's Name: _____

GT ID: _____

Student's Email address: _____

Term of Undergraduate Research: _____

Undergraduate Standing during term of Research (based upon credit hours not matriculation: _____

Approximate Number of hours per week working in lab: _____ Number of credit hours requested _____
(Note: 3 Hours in the research lab per week are required for 1 credit of coursework. A maximum of 4 credits of undergraduate research on letter-grade or pass-fail basis are allowed in a given term. The total number of letter grade 4699 credits in any field is 12 per degree.)

Are you performing research with a faculty advisor for Course Credit or Pay? _____
Undergraduates may only work for credit or pay in a given term.

Note:

Chem 2698- Research Assistantship (Pay) for Freshmen and Sophomores (Course: Audit Basis Only)

Chem 2699-Undergraduate Research for Freshmen and Sophomores (Course: Pass Fail Basis Only)

Chem 4698-Research Assistantship (Pay) for Juniors and Seniors (Course: Audit Basis Only)

Chem 4699-Undergraduate Research for Juniors and Seniors (Course: Letter grade Basis)

2698/4698 credit (i.e pay or audit basis) does not count towards your degree.

<i>Prior 4699 UG research credit</i>				
Subj.	Course	Term	Hrs.	Advisor
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Project Title: _____

Brief Description of Project (5-7 sentences):

All Undergraduate researchers must submit: 1) two paragraphs document describing the goals of their project and what they will be working on to help move the project forward and 2) certificate of completion of Lab 101 training, and safety orientation and paragraph to describe best safety practices pertinent to their research.

A progress report/mid-term assessment will be submitted by the mentor via: <http://s2.cos.gatech.edu/content/undergraduate-research-evaluation>

For Chem 2698 and 2699, students are required to submit a 2-3 page final report and final evaluation approved by research advisor (submitted by mentor) via <http://s2.cos.gatech.edu/content/undergraduate-research-evaluation>

For Chem 4698 and 4699, students are required to submit a final research report and final evaluation approved by research advisor (submitted by mentor) via <http://s2.cos.gatech.edu/content/undergraduate-research-evaluation>

Please consult with your mentor and faculty advisor for constructive criticism during the draft stage. A well-written comprehensive, and well documented research report must be prepared regardless of the degree of success of the project. Student co-authorship on journal articles is encouraged but does not substitute for a comprehensive report. **For Chem 2699 and 4699**, faculty advisors must grade the final reports with specific comments and assign a final grade.

Failure to submit these materials may result in a registration hold being placed on your schedule for the following term.

Student's Signature: _____

Research Advisor's Signature: _____

Date: _____ **NOTE: Completed form must be submitted to Boggs 2-90A, or emailed to Monica Branch (monica.branch@chemistry.gatech.edu) 48 hours before Phase II registration closes or a permit will not be granted.**